

MEETING NO: # 08 18

Minutes

A meeting of the Conservation Halton Board of Directors was held on Thursday, November 22, 2018 beginning at 3:30 p.m. at Conservation Halton's Administration Office, Burlington.

Members Present: Rob Burton
Mike Cluett
Joanne Di Maio
Stephen Gilmour
Dave Gittings
Moya Johnson
Gordon Krantz
Bryan Lewis
Gerry Smallegange
Jim Sweetlove
John Vice
Marianne Meed Ward
Jean Williams

Absent with regrets: Cathy Duddeck
Allan Elgar
Sue McFadden
Ed Wells

Absent: Rob Duvall

Staff present: Robin Ashton
Sheryl Ayres
Kim Barrett
Brenna Bartley
Hassaan Basit
Garner Beckett
Adriana Birza
Diane Bloomfield
Niamh Buckley
Gene Matthews
Patrick Moyle
Marnie Piggot
Jill Ramseyer
Janelle Wepler
Barb Veale

Chair Gerry Smallegange called the meeting to order at 3:30 p.m. after the Source Protection Authority meeting ended.

1. Acceptance of proposed AMENDED Agenda

CHBD 08 01

Moved by: Rob Burton
Seconded by: Marianne Meed Ward

That Conservation Halton Board of Directors **accept the AMENDED Agenda.**

Carried

2. Disclosure of Pecuniary Interest for Board of Directors

There was **NO** disclosure of Pecuniary items.

3. Consent Items

Roll Call & Mileage

Conservation Halton Board of Directors Minutes dated October 25, 2018

Approval of Amended Finance & Audit Committee Minutes dated October 25, 2018

3.1 Kelso Dam Update

Report #: 08 18 01

3.2 Budget Variance Report for the Period Ended September 30, 2018 and 2018 Projected Year End Amounts

Report #: 08 18 02

3.4 Indigenous naming of the Crawford Lake Longhouse Village

Report #: 08 18 04

Consent items were adopted except for **3.3 Developer Contribution Funding Update which was moved to Section 8. Other Business** - for discussion as per request from John Vice.

4. Presentations were given by staff as follows:

Indigenous naming of the Crawford Lake Longhouse Village
(Brenna Bartley, Coordinator, Education Program)

Budget 2019
(Hassan Basit, CAO)

5.0 Action Items

5.1 2019 Budget & Business Plan

Report #: 08 18 05

CHBD 08 02

Moved by: Ed Wells
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board of Directors **approve by a weighted vote;**

- **The 2019 Budget & Business Plan as presented;**
- **Municipal funding of \$9,677,687 in the 2019 Budget & Business Plan by a weighted vote;**
- **Municipal funding of \$300,311 being the Provincial funding matching portion included in the 2019 Budget;**

- **Transfers to and from Reserves as outlined in the 2019 Budget & Business Plan.**

Recorded Vote:

For

Against

Absent

Rob Burton
Mike Cluett
Joanne Di Maio
Stephen Gilmour
Dave Gittings
Moya Johnson
Gordon Krantz
Bryan Lewis
Gerry Smallegange
Jim Sweetlove
John Vice
Marianne Meed Ward
Jean Williams

Cathy Duddeck
Rob Duvall
Allan Elgar
Sue McFadden
Ed Wells

Carried

Bryan Lewis inquired about the percentage of area regulated by Conservation Halton compared to the total area of the watershed. Barb Veale will follow up.

- 5.2 Conservation Halton revised By-law
Report #: 08 18 06

CHBD 08 03 Moved by: Bryan Lewis
Seconded by: Stephen Gilmour

THAT the Conservation Halton Board of Directors **approve the AMENDED (Section 13. Remuneration of Members; 3rd paragraph - highlighted below) Halton Region Conservation Authority General Membership By-law No. 2018-01 and that the HRCA's existing MEETING PROCEDURE BY-LAW (approved in November 2008; revised in November 2016) be repealed, as of November 22, 2018.**

3. Remuneration of Members

Where a Member is duly authorized **by the General Membership** to attend to General Membership's business other than a Meeting, the Member shall be eligible for a travel allowance from his principal place of residence to the location of the business and return.

- 5.3 2018/19 Glen Eden Daily Lift Ticket and Rental Fees
Report #: 08 18 07

CHBD 08 04 Moved by: Jean Williams
Seconded by: Bryan Lewis

THAT the Conservation Halton Board of Directors **approve the 2018/19 Glen Eden Daily Lift Ticket and Rental Fee Schedule.**

Carried

Section **7.0 CAO Update and 8.0 Other Business** were addressed prior to **Section 6. In Camera items** in the interest of CH Staff.

7. CAO Update

Presentation was made by the CAO regarding the Conservation Halton Foundation Gala event which will take place on Thursday, June 20.

CH Foundation members Moya Johnson and Jim Sweetlove requested the presentation to be made to the CH Board following the CH Foundation Board meeting held on November 21, 2018. CAO introduced Garner Beckett, newly appointed Foundation Director. A "Save the date" will be sent out to the Board members along with the Gala package including a potential master sponsorship list.

CP Holiday Train event at Kelso park on November 28, 2018.

- CP Holiday Train has requested that GE be the Milton stop on Wed November 28.
- Train decorated for Christmas stops at GE, just west of pedestrian overpass at 4:45pm.
- Box car stage has a show that starts at 5pm until 5:30pm (JJ Mason sings 2 or 3 songs, then speeches by Mayor Krantz and local MP, MPP, present cheque to Milton Food Bank, then Sam Roberts performs 5 songs).
- Spectators watch the show from west parking lot and CP collects food bank donations in the parking lot.
- CP Police on train for security/safety and Halton Police on site for safety
- West gate remains closed, except for getting dignitaries onto the box car for speeches
- GE to enhance the experience for spectators if we are able (hot chocolate, campfire etc.) in the parking lot; washrooms available
- Train departs at 5:40pm.
- CP expects attendance would be 2,000 to 3,000 people.

CAO extended an invite to Board Members to attend the CH Staff Christmas Party on Thursday, January 17, 2019 from 6:30 p.m. – 11:30 p.m. at LaSalle Park Banquet Centre, Burlington.

7.1 Chair Update

Gerry Smallegange provided an update on the Board Orientation meeting scheduled Thursday February 14 and encouraged all CH Members to attend if possible.

Gerry Smallegange expressed his thanks to all members for supporting him in his role as Chair of the Board throughout his term.

John Vice announced his resignation from the Conservation Halton Board of Directors and noted that this will be his last Board Meeting with CH.

8.0 Other Business

3.3 Developer Contribution Funding Update Report #: 08 18 03

John Vice asked the following:

1. How much of our money does the Region hold from developers?

Sheryl Ayres reported that the Region is currently holding \$18.3 million.

2. How much interest accrues to CH each year and how is it paid?

Sheryl Ayres reported that the Halton Region will allocate interest based on the rate they accrue to their reserves. For example, the Region's 2018 Budget included interest on reserves of 3.4%.

3. How much money we pay the Region for the debt that may not conform to the Conservation Act?

Sheryl Ayres reported that the 2019 budget includes \$696,639 in debt principal and interest charges payable to the Region.

Gerry Smallegange commended Hassaan Basit, Sheryl Ayres and Patrick Moyle for the outstanding efforts in working with Halton Region on this matter.

6. In Camera Items

6.1 Legal Issues

6.2 Personnel Matters

CHBD 08 06 Moved by: Jean Williams
Seconded by: Mike Cluett

THAT the Conservation Halton Board of Directors **convene In Camera**

CHBD 08 07 Moved by: Jean Williams
Seconded by: Mike Cluett

THAT the Conservation Halton Board of Directors **reconvene in public forum**

CHBD 08 08 Moved by: Jean Williams
Seconded by: Mike Cluett

THAT the Conservation Halton Board of Directors **direct staff to proceed as discussed In Camera.**

Carried

9. Adjournment

CHBD 08 09 Moved by: Rob Burton

THAT the Conservation Halton Board of Directors **adjourn at 5:35 p.m.**

Carried

Signed: 
Hassaan Basit, CAO Conservation Halton

Date: **30 November 2018**