

**MEETING NO: #** 09 19

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## MINUTES

A meeting of the Conservation Halton Board of Directors was held on Thursday, September 26, 2019 beginning at 3:05 p.m. at Conservation Halton's Administration Office, Burlington.

**Members Present:**

Rob Burton  
Mike Cluett  
Rick Di Lorenzo  
Joanne Di Maio  
Cathy Duddeck  
Dave Gittings  
Zeeshan Hamid  
Moya Johnson  
Gordon Krantz  
Bryan Lewis  
Rory Nisan  
Gerry Smallegange  
Jim Sweetlove  
Jean Williams

**Absent with regrets:**

Hamza Ansari  
Steve Gilmour  
Allan Elgar  
Zobia Jawed  
Marianne Meed Ward

**Guests present:**

Dr. David Galbraith, Head of Science at RBG and Chair of the EcoPark System  
Tomasz Wiercioch, Coordinator, Cootes to Escarpment EcoPark System, RBG

**Guest observers:**

Jennifer Lawrence  
L. O'Loughlin

**Staff present:**

Hassaan Basit, CAO/Secretary-Treasurer  
Garner Beckett, Director, CH Foundation  
Adriana Birza, Manager, Office of the CAO  
Niamh Buckley, Administrative Assistant  
Meghan Hunter, Manager, Risk and Lands  
Gene Matthews, Director, Parks & Recreation  
Kellie McCormack, Senior Manager, Planning & Regulations  
Marnie Piggot, Director, Finance  
Plezzie Ramirez, Senior Manager, Human Resources

Jill Ramseyer, Director, Corporate Compliance  
Melissa Silber, Manager, Accounting  
Lawrence Wagner, Senior Director, Corporate Services  
Janelle Wepler, Associate Director, Engineering  
Amanda Zhang, IT Helpdesk Technician

Chair Gerry Smallegange noted that the agenda had been amended to pull reports #4.6 – #4.8 out of the consent agenda and into action items and report #5.3 from action items to consent items. A copy of the AMENDED agenda had been provided to all members present and posted online.

### 1. Acceptance of AMENDED Agenda

**CHBD 09 01** Moved by: Rob Burton  
Seconded by: Mike Cluett

That the AMENDED Agenda **be approved.**

*Carried*

### 2. Disclosure of Pecuniary Interest for Board of Directors

There were **NONE**

**3. Presentation:** Cootes to Escarpment  
Dr. David Galbraith, Head of Science at RBG and Chair of the  
EcoPark System  
Tomasz Wiercioch, Coordinator, Cootes to Escarpment EcoPark  
System, RBG

Tomasz Wiercioch advised that they are working on the 2020 Strategic Plan and would like to present this to the Board in the Spring 2020.

### 4. Consent Items

Roll Call & Mileage  
Approval of Conservation Halton Board of Director Meeting minutes dated June 27,  
2019  
Approval of Conservation Halton Board of Directors Special Meeting minutes dated  
August 28, 2019

4.1 Kelso Dam Update  
Report #: CHBD 09 19 01

4.2 CN Milton Logistics Hub Project  
Report #: CHBD 09 19 02

4.3 Proposed New Canada-Ontario Agreement on Great Lakes Water Quality and  
Ecosystem Health

Report #: CHBD 09 19 03

- 4.4 Quarterly Permits & Letters of Permission issued under Ontario Regulation 162/06  
June 1 to August 31, 2019  
Report #: CHBD 09 18 04
- 4.5 Provincial Flood Advisor  
Report #: CHBD 09 19 05
- 4.6 Conservation Halton Regulation Mapping – 2019 Minor Updates  
Report #: CHBD 09 19 06
- 4.7 Purchasing Report April 1 to July 31, 2019  
Report #: CHBD 09 19 10
- 4.8 Property Disposition- Strip of Property over the Morrison Wedgewood Channel for  
Halton Region's Trafalgar Road Reconstruction Project  
Report #: CHBD 09 19 13

Consent items were adopted.

## 5. Action Items

- 5.1 Proposed construction of a new dwelling including covered porches, patio/deck, and  
Swimming pool within 15 metres of a wetland  
4468 Escarpment Drive, City of Burlington, Regional Municipality of Halton  
(CH File # A/19/B/79)  
Report #: CHBD 09 19 11

**CHBD 09 02** Moved by: David Gittings  
Seconded by: Zeeshan Hamid

**THAT the Conservation Halton Board of Directors approve the issuance of a permit for the construction of a new dwelling including covered porches, patio/deck, and swimming pool within 15 metres of a wetland at 4468 Escarpment Drive (Lot 9), City of Burlington, Regional Municipality of Halton (CH File # A/19/B/79).**

*Carried*

- 5.2 Conservation Halton Hearing Procedures, Revised, September 26, 2019  
Report #: CHBD 09 19 12

**CHBD 09 03** Moved by: Gordon Krantz  
Seconded by: Rob Burton

**THAT the Conservation Halton Board of Directors approve the Conservation Halton Hearing Procedures, Revised, September 26, 2019.**

*Carried*

- 5.3 Provincial Policy Statement Review – Proposed Policies (ERO # 019-0279)  
CH File No.: PPO 058PPS - Comments  
Report #: CHBD 09 19 14

**CHBD 09 04** Moved by: Rob Burton  
Seconded by: Joanne Di Miao

THAT the Conservation Halton Board of Directors **receives for information the staff report entitled “Provincial Policy Statement Review – Proposed Policies (ERO # 019-0279)”**.

AND

THAT the Conservation Halton Board of Directors **approves the Halton Area Planning Partnership (HAPP) report and the CH staff comments specific to Section 3.1 – Natural Hazards and directs staff to include both submission to the Province on the Provincial Policy Statement Review – Proposed Policies (ERO # 019-0279)**.

*Carried*

- 5.4 Tremaine Dundas (Evergreen) Scoped Subwatershed Study (2018) and  
Secondary Plan, City of Burlington  
CH File No.: MPR 452  
Report #: CHBD 09 19 07

**CHBD 09 05** Moved by: Rory Nisan  
Seconded by: Gordon Krantz

THAT the Conservation Halton Board of Directors **receives for information the staff report entitled “Tremaine Dundas (Evergreen) Scoped Subwatershed Study (2018) and Secondary Plan, City of Burlington”**;

AND

THAT the Conservation Halton Board of Directors **endorses the Tremaine Dundas (Evergreen) Scoped Subwatershed Study (2018), specifically the management recommendations that relate to areas regulated by CH**;

AND

THAT the Conservation Halton Board of Directors **direct staff to send staff report entitled “Tremaine Dundas (Evergreen) Scoped Subwatershed Study (2018) and Secondary Plan, City of Burlington” to the City of Burlington and Region of Halton for information**.

*Carried*

- 5.5 Premier Gateway Phase 1B Employment Area Secondary Plan and Scoped

Subwatershed Study, Town of Halton Hills  
CH File No.: MPR 654  
Report #: CHBD 09 19 08

**CHBD 09 06** Moved by: Rob Burton  
Seconded by: Moya Johnson

THAT the Conservation Halton Board of Directors **receives for information the staff report entitled “Premier Gateway Phase 1B Employment Area Secondary Plan Study and Scoped Subwatershed Study, Town of Halton Hills”;**

And

THAT the Conservation Halton Board of Directors **endorses the Premier Gateway Phase 1B Employment Area Scoped Subwatershed Study, specifically the management recommendations that relate to areas regulated by CH;**

And

THAT the Conservation Halton Board of Directors **directs staff to send staff report entitled “Premier Gateway Phase 1B Employment Area Secondary Plan Study and Scoped Subwatershed Study, Town of Halton Hills” to the Town of Halton Hills and Region of Halton for information.**

5.6 Budget Variance Report for the Period Ended July 31, 2019 and 2019  
Projected Year End Forecast  
Report #: CHBD 09 19 09

**CHBD 09 07** Moved by: Rory Nisan  
Seconded by: Rob Burton

THAT the Conservation Halton Board of Directors **receive for information the staff report dated September 26, 2019 on the Budget Variance Report for the period ended July 31, 2019 and 2019 Projected Year End Forecast;**

And

That the Conservation Halton Board of Directors **approve transfers from the Conservation Areas capital reserve of up to \$40,000 consisting of \$25,000 for the completion of park master plans and \$15,000 for park information technology infrastructure;**

And

That the Conservation Halton Board of Directors **approve the closing of the \$50,000 Channel Naturalization Study capital project.**

*Carried*

Chair noted that reports under 8.1 Other Business would be reviewed prior to moving In Camera.

## **8. Other Business**

8.1 Re-Appointment of Members to the Conservation Halton Foundation Board of Directors  
Report #: CHBD 09 19 18

**CHBD 09 08** Moved by: Moya Johnson  
Seconded by: Rory Nisan

THAT the Conservation Halton Board of Directors approve the re-appointment of the following individuals, as members to the Conservation Halton Foundation Board of Directors for a two-year term:

- Mr. Jim Sweetlove
- Ms. Suzanne Bevan

***Carried***

8.2 Appointment of Members to the Conservation Halton Foundation Board of Directors  
Report #: CHBD 08 19 19

**CHBD 09 09** Moved by: Jim Sweetlove  
Seconded by: Moya Johnson

THAT the Conservation Halton Board of Directors approve the appointment of the following individuals, as members to the Conservation Halton Foundation Board of Directors for a two-year term:

- Adam van Koeverden
- Jane Wilcox
- Galen Naidoo Harris
- George Caines
- Catherine Mulvale
- Bryden Tait
- Ed Wells

***Carried***

## **7. CAO Verbal Update**

Hassaan Basit introduced Lawrence Wagner, the new Senior Director, Corporate Services to the Board.

The CAO announced that Gene Matthews, Director, Parks & Operations will be leaving Conservation Halton and administration is working on a transition plan.

The CAO provided an update on recent events following the letter to the CA's from the MECP on August 16, 2019. CH sent a letter responding to this in September which was signed by the Chair and the Mayors from the four municipalities. Hassaan expressed his thanks to the Board for their input and support. MP Parm Gill, on behalf of the Province had met with Hassan and there will be a further meeting with MECP staff for consultation.

Kellie McCormack provided an update on the Reid Road Quarry at the request of Board Member, Rick DiLorenzo. CH staff are working collectively with Halton Region and the Town of Milton as part of a technical review committee to review the application to reopen the quarry and a joint response has been sent to the MNRF. CH will be providing a report for information at the October 24 Board Meeting.

7.1 CAO Mid Year update presentation.

## 6.0 In Camera

**CHBD 09 10** Moved by: Jean Williams  
Seconded by: Rob Burton

That the Conservation Board of Directors **convene In Camera**

**Carried**

6.1 Legal Matter  
Report #: CHBD 09 19 15

6.2 Legal Matter  
Report #: CHBD 09 19 16

6.3 Legal Matter  
Report # CHBD 09 19 17

**CHBD 09 11** Moved by: Jean Williams  
Seconded by: Jim Sweetlove

That the Conservation Board of Directors reconvene in public forum.

**Carried**

## 9. Adjournment

**CHBD 09 12** Moved by: Moya Johnson

That the meeting **be adjourned at 4:50 p.m.**

**Carried**

**Signed:**   
**Hassaan Basit, CAO/Secretary-Treasurer**

**Date:** **October 24, 2019**